

PROJECT MANAGER, Reston, VA

The purpose of this role is for a full time Project Manager.

This role is part of our existing professional services (post sales delivery) team. This team provides consultancy services to deliver Intercede's Identity and Credential Management and Multi Factor Authentication software-based solutions to our customers, in government, aerospace & defence, banking, healthcare and other industries.

You will be reporting to the Director of Technical and Professional Services.

You will work alongside Intercede's Technical Consultant SMEs to deliver billable professional services to our customers.

The position is based in our Reston, Virginia office, with a minimum of two days per week in the office.

The anticipated travel to customer sites is 10% - 20% primarily in the Washington DC metro area.

The position holder must be a US Citizen and capable of obtaining security clearances if necessary.

As an Information Technology Project Manager, the employee will provide strategic planning for program management by:

- Aligning skills and resources
- Monitor and managing
- Controlling efficiently and profitably all assigned projects
- Provide for all requisite management to fulfil the program/project requirements including requisitions, communications and releases.

<p>PRINCIPLE ACCOUNTABILITIES</p>	<p>1. Project Management</p> <p>Your primary responsibility is to manage software delivery projects and ensure project deliverables meet or exceed time, budget and quality commitments.</p> <p>Projects are external facing customer implementations or services engagements.</p> <p>You serve as the liaison between the business and technical aspects of projects.</p> <p>You align projects with customer needs and requirements, construct work plans, achieve milestones and communicate the results to stakeholders.</p> <p>You straddle the disciplines of project management and technology. You apply project management principles to highly technical projects. You also understand and speak knowledgeably regarding the architecture, software applications and hardware comprising the technical solution.</p> <p>You compliment and reinforce the Technical Consultant SMEs working on the project in terms of the technical aspects of the project.</p> <p>2. Bid Management</p> <p>You are also responsible for managing the bid process for applicable opportunities from qualification through to contract award.</p> <p>3. Project Estimation</p> <p>You work with Sales, Product Management and Development to ensure accurate duration, effort and cost estimates are produced.</p> <p>4. Project Planning</p> <p>You create project plans to deliver against the agreed Statement of Work.</p> <p>5. Project Execution</p> <p>You study and become familiar with the contents of the contract and scope of work. You manage the resources and activities in accordance with the Project Plan, to achieve or better the financial returns to the company as documented at the bid phase/win of the project.</p> <p>6. Project Reporting</p> <p>You produce reporting for Intercede management, distributed in accordance with the guidance for project reporting on project status and key metrics including effort, productivity, cost, project margin, risks and customer satisfaction. You also produce reports for the customer as agreed.</p>
--	--

KNOWLEDGE, SKILLS AND EXPERIENCE

1. Minimum of 5 years external customer facing Project Management experience with implementing software solutions. Minimum of 10 years total experience in software related organizations, either with systems integrators or software vendors.
2. Thorough knowledge of Project Management principles, concepts, and practices.
3. Track record of managing software implementation projects to time, budget and quality.
4. Experience with large U.S. public or private sector projects with a focus on cybersecurity.
5. Demonstrable bid management experience and knowledge to prepare winning bids.
6. Ability to understand the business and technical requirements of the project, communicating effectively with technical and management staff regarding progress or issues.
7. Ability to ensure all available options are considered (in terms of technology approach, phasing and commercial aspects).
8. Ability to identify risks and assess their effects, and to formulate strategies to mitigate and manage each risk.
9. Proficient in MS Project and other project planning and tracking tools as adopted by the company.
10. Ability to track performance and successful completion of tasks and work packages.
11. Capable of project managing several consecutive projects to exacting timescales.
12. Excellent communication, interpersonal and presentation skills.
13. Experience working with Agile methodology.
14. Experience of at least one of Identity and Credential Management, HSPD-12, IAM, FICAM, MFA, Zero Trust Architecture, PKI, Smart Cards, Biometrics would be advantageous.
15. PMP Certification preferred.
16. CISSP Certification advantageous.
17. Ideally educated to bachelor's degree level with a strong software engineering competence.